



RENEW STUDENT REDUCED FARE RIDING PRIVILEGES

2026-2027 School Year

	DO use this form if the student still has a Student Ventra Card from the previous term, but needs to renew the Student Reduced Fare privileges for the new school term.
	DO NOT use this form if the student has never had a Student Ventra Card. Instead, use the <i>New Student Ventra Card Order Form</i> found at ventrachicago.com/students .
	DO NOT use this form if the student already had a Student Ventra Card but it was lost or stolen. Instead, use the <i>Replacement Student Ventra Card Order Form</i> found at ventrachicago.com/students .
	DO NOT use this form if student attends a Chicago Public School (the school will let us know if the student is still enrolled).

ELIGIBILITY

The Student Ventra Card is available to full-time students aged 7-20 years old enrolled in an elementary or high school. Ventra offers expanded student benefits as a new pilot funded by the Northern Illinois Transit Authority (NITA) Act. Now, students aged 7-20 are eligible for student fare of \$0.75 at all times (including non-school hours) on the CTA system, Pace regular routes, and Pace On Demand, with the ability to transfer for free with their Student Ventra Card between CTA and Pace within two hours of the first tap.

SUBMITTING YOUR RENEWAL REQUEST

1. Fill out Page 2 of this form completely and accurately, including the stamp or signature from the school. Incomplete/incorrect forms can result in a delay and potential rejection of the request.
2. Submit the completed form
 - a. via regular mail to **Ventra Services ATTN: Student Ventra PO Box 8291 Chicago, IL 60680**,
 - b. via email to ctastudents@ventrachicago.com, or
 - c. via fax to [312-283-1692](tel:312-283-1692).
3. You will receive a confirmation email (if you provided your email address) when we have processed your renewal request. If you have not received a confirmation email within 3 business days of submitting your request, check the student's account and call us at [877-669-8368](tel:877-669-8368) if the student is still being charged Full Fare.
4. Parents or guardians of home school students must demonstrate that the student is enrolled in a class held in an academic setting, a work/study program or an on-campus extracurricular activity. Documentation of such enrollment must be submitted along with this order form.

IMPORTANT TO KNOW

The card you are requesting to entitle to the Student Reduced Fare will be valid for the 2026-2027 school year. After 10/1/2027, the student will be charged Full Fare unless the card has been re-entitled for the following school year.

Student Ventra Cards are not automatically registered. Registering your card is optional but has many benefits including protection of your transit value if your Card is lost or stolen, access to convenient account management features online or via the Ventra App, and e-mail notifications with important messages about your account. Register at www.ventrachicago.com or by calling [877-669-8368](tel:877-669-8368). If you already have a Ventra web account, simply log in and click on Register a Ventra Card. By following this process, you can add new cards to your existing account without having to create a separate online account. It does not matter whether you register the card to the student or parent.



STUDENT (CARDHOLDER) INFORMATION

FIRST NAME _____ MIDDLE INITIAL _____ LAST NAME _____

ADDRESS _____ APT./SUITE _____

CITY _____ ZIP _____ DATE OF BIRTH ____/____/____

FULL CARD NUMBER OR TRANSIT ID OF THE STUDENT'S CARD (WE ONLY NEED ONE OR THE OTHER – NOT BOTH)

If you need help finding either of these numbers, please give us a call at [877-669-8368](tel:877-669-8368) and be prepared with the student's name and the approximate date that you ordered and/or received the card you are attempting to renew.

Transit Account ID:

Card Number (can be 16 or 19 digits):

1																			
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6																			
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Card Expiration Date (MM/YY): _____

PARENT OR LEGAL GUARDIAN INFORMATION

FIRST NAME _____ LAST NAME _____

PRIMARY PHONE: (_____) _____ EMAIL: _____

Note: Providing your phone and/or email address is important. It allows us contact you if there are any problems with your request and send you important updates about the student fare program.

SCHOOL INFORMATION

Note: For students enrolled in public or private schools, we require a signature or stamp/seal from the school. We will not process entitlement requests submitted without at least one of these.

SCHOOL NAME: _____

SCHOOL ADDRESS: _____

PRINCIPAL (OR OTHER REPRESENTATIVE) NAME: _____

PRINCIPAL (OR OTHER REPRESENTATIVE) SIGNATURE: _____

SCHOOL STAMP OR SEAL (REQUIRED IF YOU DO NOT HAVE THE REQUESTED SIGNATURE ABOVE):

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Submit the completed form via regular mail to [Ventra Services ATTN: Student Ventra PO Box 8291 Chicago, IL 60680](mailto:ctastudents@ventrachicago.com), email to ctastudents@ventrachicago.com, or fax to 312-283-1692.