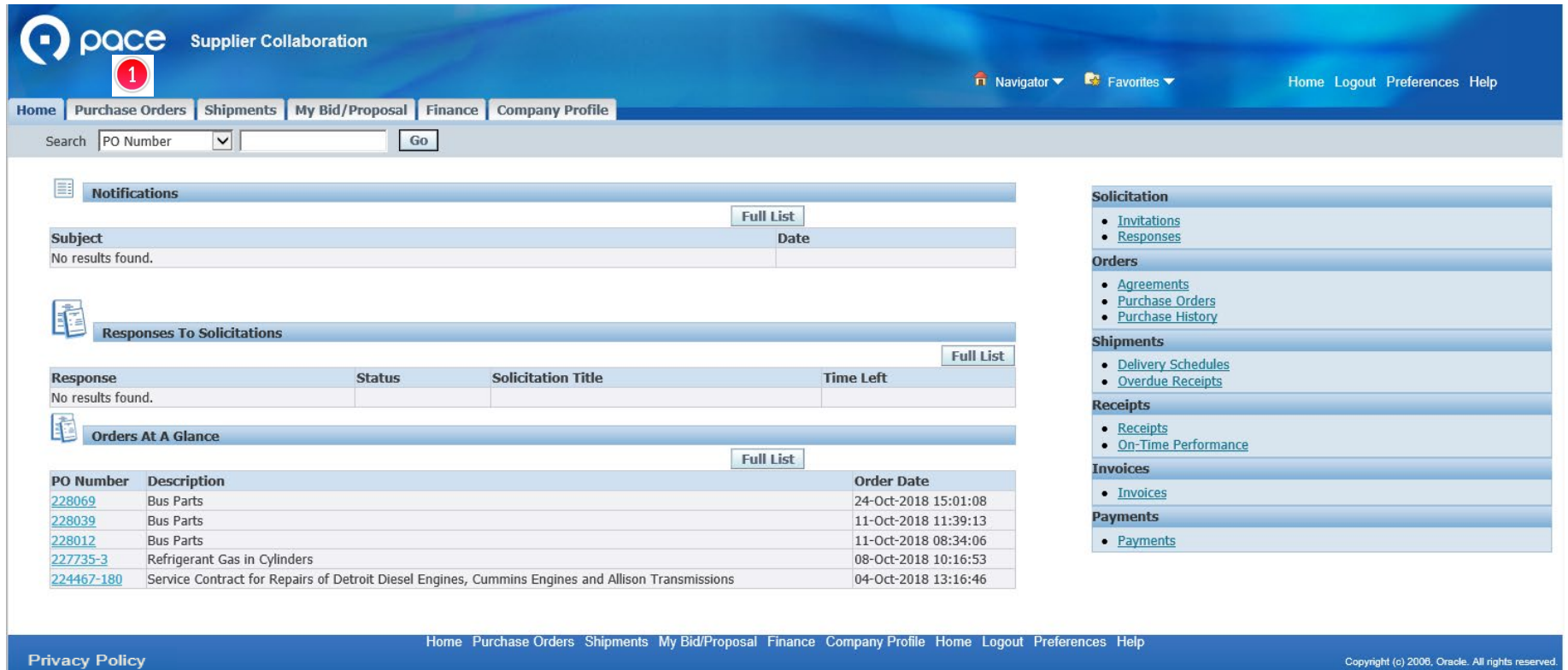



How to View Revision History for a Purchase Order

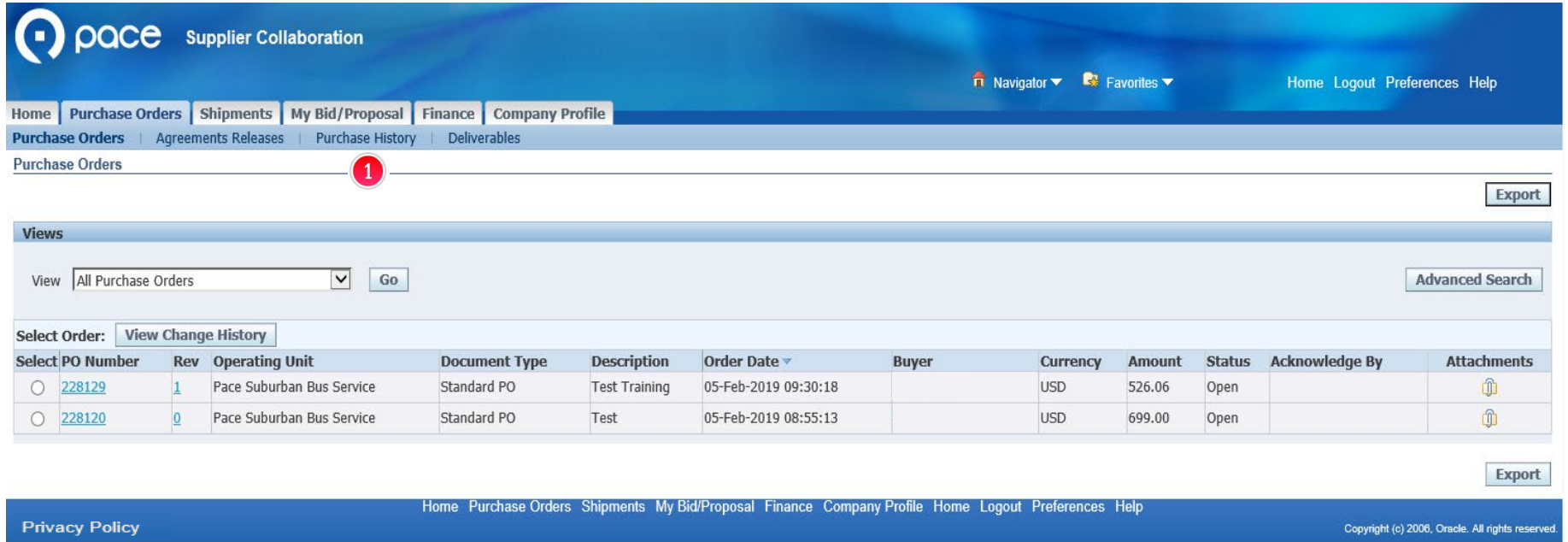


The screenshot shows the Supplier Collaboration Home page. At the top, there is a navigation bar with the 'pace' logo and 'Supplier Collaboration' text. A red circle with the number '1' highlights the 'Purchase Orders' tab. Other tabs include Home, Shipments, My Bid/Proposal, Finance, and Company Profile. A search bar is located below the tabs, with a dropdown menu set to 'PO Number' and a 'Go' button. The main content area is divided into several sections: Notifications, Responses To Solicitations, Orders At A Glance, Solicitation, Orders, Shipments, Receipts, Invoices, and Payments. The 'Orders At A Glance' section contains a table with columns for PO Number, Description, and Order Date.

PO Number	Description	Order Date
228069	Bus Parts	24-Oct-2018 15:01:08
228039	Bus Parts	11-Oct-2018 11:39:13
228012	Bus Parts	11-Oct-2018 08:34:06
227735-3	Refrigerant Gas in Cylinders	08-Oct-2018 10:16:53
224467-180	Service Contract for Repairs of Detroit Diesel Engines, Cummins Engines and Allison Transmissions	04-Oct-2018 13:16:46

STEP 1

After you log in to the iSupplier Portal, the Supplier Collaboration Home page will appear. Click the Purchase Orders tab .



The screenshot shows the Pace Supplier Collaboration interface. The top navigation bar includes the Pace logo and 'Supplier Collaboration'. Below this, there are several tabs: Home, Purchase Orders, Shipments, My Bid/Proposal, Finance, and Company Profile. The 'Purchase Orders' tab is selected, and a red circle with the number '1' highlights the 'Purchase History' sub-tab. Other sub-tabs include Agreements Releases, Purchase History, and Deliverables. The main content area shows a 'Views' section with a dropdown menu set to 'All Purchase Orders' and a 'Go' button. Below this is a 'Select Order:' section with a 'View Change History' button. A table displays two purchase orders with columns for Select, PO Number, Rev, Operating Unit, Document Type, Description, Order Date, Buyer, Currency, Amount, Status, Acknowledge By, and Attachments. The table contains two rows of data. At the bottom of the page, there is a footer with 'Privacy Policy' on the left and 'Copyright (c) 2006, Oracle. All rights reserved.' on the right.

Home Purchase Orders Shipments My Bid/Proposal Finance Company Profile

Purchase Orders Agreements Releases Purchase History Deliverables

Purchase Orders **1** Export

Views

View All Purchase Orders Go Advanced Search

Select Order: View Change History

Select	PO Number	Rev	Operating Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Acknowledge By	Attachments
<input type="radio"/>	228129	1	Pace Suburban Bus Service	Standard PO	Test Training	05-Feb-2019 09:30:18		USD	526.06	Open		
<input type="radio"/>	228120	0	Pace Suburban Bus Service	Standard PO	Test	05-Feb-2019 08:55:13		USD	699.00	Open		

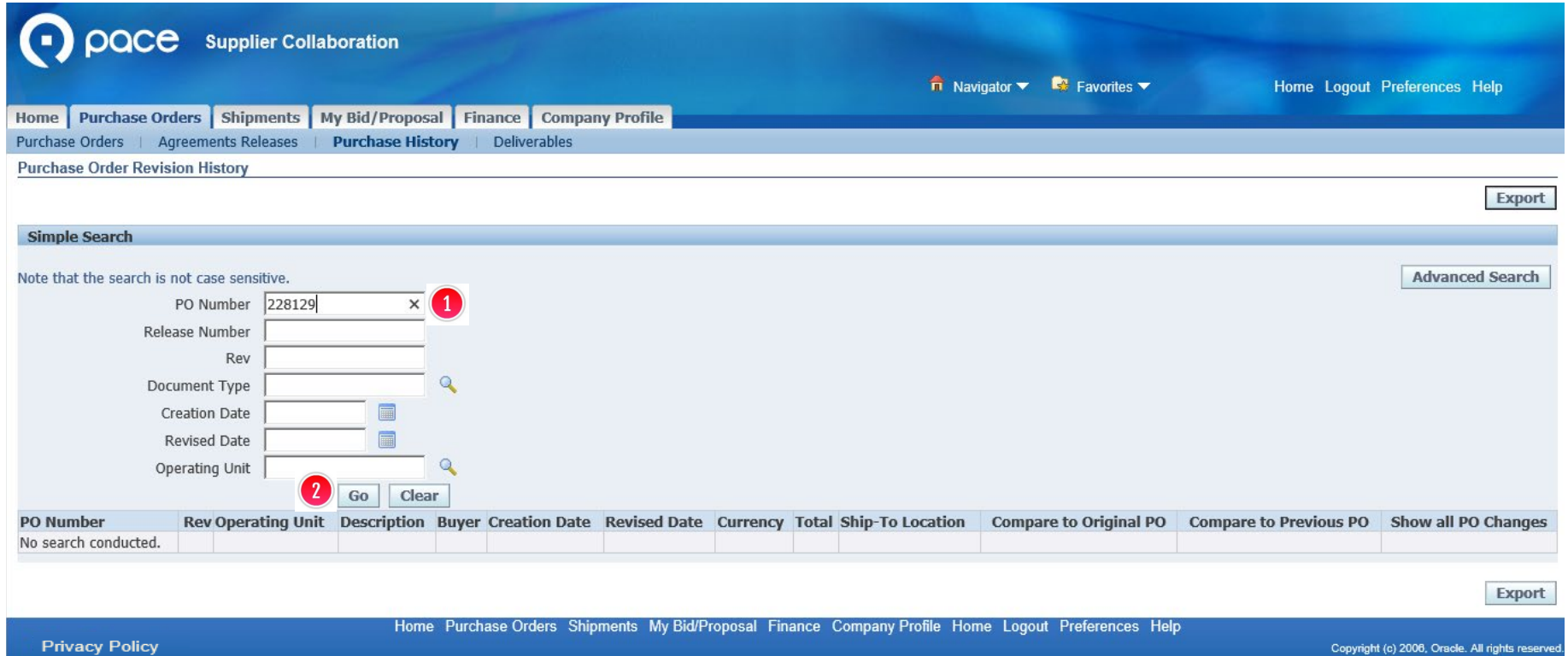
Export

Home Purchase Orders Shipments My Bid/Proposal Finance Company Profile Home Logout Preferences Help

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STEP 2

The Purchase Orders page will appear. Click the Purchase History tab **1**.



Supplier Collaboration

Home | **Purchase Orders** | Shipments | My Bid/Proposal | Finance | Company Profile

Purchase Orders | Agreements Releases | **Purchase History** | Deliverables

Purchase Order Revision History Export

Simple Search Advanced Search

Note that the search is not case sensitive.

PO Number 1

Release Number

Rev

Document Type

Creation Date

Revised Date

Operating Unit 2

PO Number	Rev	Operating Unit	Description	Buyer	Creation Date	Revised Date	Currency	Total	Ship-To Location	Compare to Original PO	Compare to Previous PO	Show all PO Changes
No search conducted.												

Export

Home | Purchase Orders | Shipments | My Bid/Proposal | Finance | Company Profile | Home | Logout | Preferences | Help

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STEP 3

The Purchase Order Revision History page will appear. Enter the number of the Purchase Order for which you want to view revision history 1 . Click Go 2 .

pace Supplier Collaboration

Home Navigator Favorites Home Logout Preferences Help

Home Purchase Orders Shipments My Bid/Proposal Finance Company Profile

Purchase Orders Agreements Releases **Purchase History** Deliverables

Purchase Order Revision History Export


Simple Search Advanced Search


Note that the search is not case sensitive.


PO Number


Release Number




Rev

Document Type 

Creation Date 

Revised Date 


Operating Unit 


PO Number	Rev Operating Unit	Description Buyer	Creation Date	Revised Date	Currency Total	Ship-To Location	Compare to Original PO	Compare to Previous PO	Show all PO Changes
228129	1 Pace Suburban Bus Service	Test Training	21-Jan-2019 09:19:40	05-Feb-2019 09:28:24	USD 526.06	HQ - Materials Management			 1

Home Purchase Orders Shipments My Bid/Proposal Finance Company Profile Home Logout Preferences Help

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STEP 4

Your search results will appear. To view the revision history for a Purchase Order, click  **1** under the Show all PO Changes column.


Supplier Collaboration

[Home](#) [Logout](#) [Preferences](#)

Home | [Purchase Orders](#) | [Shipments](#) | [My Bid/Proposal](#) | [Finance](#) | [Company Profile](#)

[Purchase Orders](#) | [Agreements Releases](#) | [Purchase History](#) | [Deliverables](#)

[Purchase Orders: Purchase History](#) >

PO Comparison Result

Compare to Original PO
Compare to Previous PO
Export

PO Number 228129 Revision 1 Type Standard PO Currency USD	Ship-To Location HQ - Materials Management Ship Via FOB DT Total 526.06	Bill-To Location Pace HQ Payment Terms Net 30 Days Freight Paid Buyer
--	--	--

Show All PO Changes

Comparisons are sorted by Revision, Line and Shipment.

Revision	Line	Item/Job	Shipment	Price Differential	Enabled Organization	Field Altered	Changed From	Changed To
1						Amount	356	526.06
1	3	2510103				New		
1	3	2510103	1			New		

[Return to Purchase Orders: Purchase History](#)
1

Compare to Original PO
Compare to Previous PO
Export

Privacy Policy
Home | [Purchase Orders](#) | [Shipments](#) | [My Bid/Proposal](#) | [Finance](#) | [Company Profile](#) | Home | [Logout](#) | [Preferences](#)

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STEP 5

The PO Comparison Result page will appear. To retrieve revision history for another Purchase Order, click Return to Purchase Orders: Purchase History 1.