



**Pace, the Suburban Bus Division of the Regional Transportation Authority  
550 West Algonquin Road  
Arlington Heights, Illinois  
Minutes of the Open Session Meeting of the Pace Board of Directors  
October 19, 2022**

The Board of Directors of Pace, the Suburban Bus Division of the Regional Transportation Authority, met in public session on Wednesday, October 19, 2022, at 9:30 a.m. at Pace corporate headquarters, 550 West Algonquin Road, Arlington Heights, Illinois, pursuant to notice.

Chairman Kwasneski led the assembly in the Pledge of Allegiance.

Chairman Kwasneski called the meeting to order at 9:30 a.m.

**Roll Call**

Directors physically present: Canning, Carr, Guerin, Marcucci, Schielke, Smith, Wells and Chairman Kwasneski.

Directors virtually or telephonically present: Hastings, McLeod, Noak, and Soto.

Directors absent: Arfa.

**SBD #22-80 – Resolution** approving the open session meeting minutes of September 21, 2022.

Director Schielke moved, and Director Smith seconded a motion to approve the Resolution. The motion passed with a unanimous vote.

**Public Comment**

None.

**Chairman's Report**

Chairman Kwasneski reported he was at the Harvey Transportation Center along with Congresswoman Robin Kelly, state and local officials, and staff and officials from our peer agencies to officially commemorate the receipt of the \$20M federal RAISE grant that will allow us to fully fund the overhaul of our busiest terminal. Despite the cold, windy weather, we had an

Richard A. Kwasneski, **Chairman**

Rachel Arfa Christopher S. Canning Terrance M. Carr David B. Guerin Kyle R. Hastings Thomas D. Marcucci  
William D. McLeod John D. Noak Jeffery D. Schielke Erin Smith Linda Soto Terry R. Wells

**Board of Directors**

Melinda J. Metzger, **Executive Director**

outstanding number of stakeholders turn out, showing lots of interest in the project. Chairman Kwasneski announced this event really drove home how much we can accomplish when we work across agencies and across levels of government to improve the lives of the people we serve. Chairman Kwasneski expressed his gratitude to all the staff involved in making the project and the event possible.

### **Directors' Reports**

Director Marcucci reported he attended the City Club event featuring Director Arfa. Director Marcucci reported it was a great event that gave him the opportunity to join Pace staff members to hear Director Arfa speak about her life and career. Director Marcucci reported he was inspired by Director Arfa's stories of how she overcame challenges.

Director Noak reported he saw pictures from the Harvey Transportation Center event stating it looked like a great event.

Director Schielke reported he met with groups of senior citizens, and that they are very pleased with the call-in-ride services Pace provides.

Director Wells thanked staff stating they did a great job, and he was impressed with the turnout at the Harvey Transportation Center event.

### **Executive Director's Report**

Melinda Metzger thanked staff for their hard work and dedication as progress continues on several agency initiatives.

Melinda reported on the RAISE grant which is helping to fund construction of a multimodal facility in Harvey that Pace is working on with Metra and the City of Harvey. Melinda reported it was an honor to have Congresswoman Robin Kelly, State Representative Will Davis, State Senator Napoleon Harris, Mayor Christopher Clark, RTA Chairman Kirk Dillard and Metra Chair Romaine Brown at the Harvey Transportation Center to celebrate the RAISE grant and regional connectivity for our riders.

Melinda reported she attended the City Club event where Director Arfa was the guest speaker. Melinda reported Director Arfa gave an excellent presentation and highlighted the program that she is sponsoring through the Mayor's Office for People with Disabilities to help individuals with disabilities find employment.

Melinda reported she and Director McLeod attended Harper College's Community Breakfast to celebrate the investiture of Harper's first woman president Dr. Avis Proctor, and to discuss transportation innovation and Pace's new partnership with the college on a CDL permit course.

Melinda reported she attended APTA's TRANSform conference in Seattle where much of the discussion was about labor shortages stating she is pleased that our partnerships with community colleges is on the forefront. Melinda reported she accepted the AdWheel marketing award for

Best Comprehensive Campaign on COVID-19 for our “We’re ready” campaign. Melinda thanked Director Marcucci, Doug Sullivan, the Marketing team, and our ad firm Gatesman for their efforts on this creative campaign. Melinda reported Dorval Carter was named as APTA’s new Chair stating it is an honor he truly deserves.

Melinda reported the certificate of occupancy for the Plainfield garage was received and service will start running on October 24<sup>th</sup>.

Melinda reported the systems total ridership is up approximately 7.8% over September 2021 carrying about 1.7 million riders with an average weekday ridership of just over 72,000.

Melinda reported the 2022 budget performance through August for both Suburban Services and ADA remains strong.

Melinda reported on the agenda items highlighting who will be presenting each item. Melinda reported there is an updated procurement recommendation for change order 7 to contract 220537 due to a scrivener’s error.

Melinda announced the 2022 Million Miler Inductees congratulating them for achieving this milestone in their career.

#### **Items removed from the Consent Agenda**

None.

#### **Approval of Consent Agenda**

**SBD #22-81** - Ordinance re-appointing existing members to the Chicago and Suburban ADA Advisory Committees.

**SBD #22-82** - Ordinance authorizing the award of contracts to Arctic Snow and Ice Control, Inc., T and T Landscape Construction, Inc., Snow Systems, and Winter Services LLC for snow removal and ice removal services for eight Pace facilities and salting services for one Pace facility for three years in amounts not to exceed \$499,981.00, \$215,430.00, \$187,860.00, and \$49,500.00 respectively.

Director Schielke moved, and Director Wells seconded a motion to approve the Consent Agenda. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Marcucci, McLeod, Noak, Schielke, Smith, Soto, Wells, and Chairman Kwasneski. All directors voted aye.

#### **Action Items**

**SBD #22-83** - Ordinance authorizing the release of the proposed 2023 Operating Budget and Two-Year Financial Plan for Suburban Service and Regional ADA Paratransit Service, and the 2023-

2027 Five-Year Capital Program for public hearings. The funding levels incorporated into the budget are based on the funding marks adopted by the RTA Board on September 15, 2022. Staff requests that the Pace Board adopt the Ordinance releasing the proposed 2023 Budget for public hearings.

Director Noak moved, and Director McLeod seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Marcucci, McLeod, Noak, Schielke, Smith, Soto, Wells, and Chairman Kwasneski. All directors voted aye.

**SBD #22-84** - Ordinance establishing the 2023 Board Meeting Schedule.

Director Schielke moved, and Director McLeod seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Marcucci, McLeod, Noak, Schielke, Smith, Soto, Wells, and Chairman Kwasneski. All directors voted aye.

**SBD #22-85** - Ordinance authorizing Change Order No. 7 to Contract No. 220537 with MV Transportation, Inc. for ADA paratransit services for North Cook County. This change order extends the contract for one year and increases the contract total from \$65,992,623.04 to \$82,961,163.94, an increase of \$16,968,540.90.

Director McLeod moved, and Director Smith seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Marcucci, McLeod, Noak, Schielke, Smith, Soto, Wells, and Chairman Kwasneski. All directors voted aye.

**SBD #22-86** - Ordinance authorizing Change Order No. 2 to Contract No. 229492 with Mythics, Inc. for Oracle hardware and software maintenance. This change order extends the contract for one year, through October 30, 2023, and increases the contract total from \$3,158,857.16 to \$4,294,432.64, an increase of \$1,135,575.48.

Director Schielke moved, and Director McLeod seconded a motion to approve the Ordinance. The motion passed with the following roll call vote: Directors Canning, Carr, Guerin, Hastings, Marcucci, McLeod, Noak, Schielke, Smith, Soto, Wells, and Chairman Kwasneski. All directors voted aye.

**SBD #22-87** – Resolution honoring Larry Braun

Director Schielke moved, and Director McLeod seconded a motion to approve the Resolution. The motion passed with a unanimous vote.

### **Issues/Discussion/Reports**

Chairman Kwasneski encouraged the Directors to review the August 2022 budget reports and financial statements contained in their packets, and to reach out to staff with questions.

**Adjournment**

There being no further business, Chairman Kwasneski asked for a motion and second to adjourn the Pace Board of Directors meeting.

Director Schielke moved, and Director Smith seconded a motion to adjourn the meeting. The motion passed with a unanimous vote. The meeting adjourned at 10:20 a.m.

The next regular meeting of the Pace Board of Directors will be held on Wednesday, November 9, 2022, at 9:30 a.m. at Pace Corporate Headquarters, 550 West Algonquin Road, Arlington Heights, Illinois.

*L Swedlund*

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Linda Swedlund  
Acting Board Secretary, Board of Directors